

LOPEN PARISH COUNCIL

<https://www.lopenvillage.org/parish-council>

Councillors are summoned, and members of the public are invited to attend the Ordinary Meeting of the Parish Council to be held at 7.00pm, Monday 27th April 2026 in The Sunday School Room, Lopen.

PUBLIC FORUM

Members of the public may make representations, ask questions or give evidence in respect of matters on this agenda or any other item which may be included in a future agenda. A speaker in the public forum may only represent their own point of view and shall speak for no more than 3 minutes. The Public Forum shall last a maximum of 15 minutes, and the Chair of the meeting has absolute discretion to request the speaker to stop or adjourn the public forum at any time. No decision can be made on issues raised unless the matter is already an item on the agenda.

REPORT FROM SOMERSET COUNCIL COUNCILLOR(S)

Verbal report from Somerset Council Councillor(s).

Where a written report is provided, this will be made available on the Parish Council website.

AGENDA

1. **Attendance and apologies**
2. **Declarations of interest / Dispensation requests**
3. **Parish Councillor vacancies:** To consider any applications
4. **Approval of Minutes:** To confirm minutes as a true record of the previous meeting.
5. **Planning Matters**
 - a) New applications to consider:
 - i) 26/00568/FUL: Unit 15, Lopen Business Park Mill Lane Lopen TA13 5JS - Installation of a 180Kw output Wood Gasification Boiler unit external to an existing Joinery Factory in a steel storage container and a 8m high flue on the south elevation of the factory shed building (retrospective application)
 - b) Updates and enforcement issues and to consider any actions required
6. **Financial matters**
 - a. Financial statement to 31/3/26
 - b. To review the asset register at 31/3/26
 - c. To approve payments requiring authorisation
7. **To review insurance renewal information for obtaining quotations**
8. **To note the Clerk has passed CiLCA and approve the contractual salary point uplift**
9. **To consider any actions required in relation to the Orchard Land lease**
10. **To receive updates and agree actions on the following areas:**
 - a. Highways
 - b. Rights of Way
 - c. Flooding
 - d. Training
 - e. Local Community Network
 - f. Community Emergency Plan
 - g. Website
11. **Correspondence/matters for report only**
12. **Items for the next meeting**
13. **Date of the next meeting:** Monday 18th May 2026, 7.00pm in The Sunday School Room

Exempt Business: The Parish Council may resolve to move matters into a confidential session if it considers that open discussion would be inappropriate due to the confidential and/or sensitive nature of those matters under discussion. Press and the public would be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960 and will be instructed to withdraw.

Kim Larsson, Clerk
22nd April 2026